



STANDARD OPERATING PROCEDURE #531
**ANIMAL ACQUISITION, RECEIVING , AND
ACCLIMATION**

| 1. PURPOSE

This Standard Operating procedure (SOP) describes the guidelines for acquiring, receiving, and acclimating research animals.

| 2. RESPONSIBILITY

Principal investigator (PI) and their research staff, facility manager, animal care staff, veterinarian, veterinary care staff.

| 3. PROCEDURES

2023.08.14	3.3. Receiving responsibilities of animal facility staff:
2023.08.14	3.3.1. Maintain records for all animals received that include the source of the animals, date of arrival, condition of animals upon receipt (including any deaths), number upon arrival reconciled with number ordered/expected, and where possible, information on their health status.
2023.08.14	3.3.4. Report the following information to the facility supervisor manager and the PI: